

## **Acceptable Proof Residency**

**All Kindergarten students and students in grades Sixth, Seventh, Eight and Ninth, will be required to provide proof of residency, in accordance with JCSS policy and the corresponding procedures.**

### **Jones County Residents – Property Owners**

The following items are acceptable proofs of residency for FULL TIME residents:

- Current property tax statement in the name of the property owner indicating homestead status, or
- Mortgage statement,
- AND an additional proof of residency to include:
  - current utility bill (electricity) or
  - initiation of service from a power company in the name of the enrolling parent/guardian, (water bills will not be accepted),
- If the family has a purchase contract on a home –The contract should have the complete address, all signatures, and a closing date within **30 days of the date the student will start school.**

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### **Jones County Residents - Renters**

The following items are acceptable proofs of residency:

- If the family has a rental agreement, the lease or rental agreement should have a start date and an end date OR month to month providing revisions for additional house guest aside from the renter, rental agreement requires the name and contact number of the property owner. If utilities are included in the rental agreement, the contract provided must indicate which utilities are included.
- Only rental agreements will be accepted. **No handwritten agreements or generic rental agreements will be accepted.**
- AND **two additional proofs** of residency include:
  - Current utility bill (electricity) or
  - Disconnect of Service from Previous Residence
  - Department of Labor Letter / Filing or
  - Recent paycheck stub / IRS filing with address included
  - Car Insurance filing with address and name of parent/guardian who is listed on the rental agreement or
  - Bank Statement with address of affidavit filing

## 2020-2021 – School Contact Information

**Due to the concerns of Covid-19, all documentation can be emailed to the school starting July 7, 2020.**

Parents are requested to scan documents and email them to the correct school.

Download from your mobile App Store any of the following programs:

- o Microsoft Office Lens – PDF Scanner
- o Smart Doc Scanner
- o Mobile Scanner App
- o Genius Scan

**\*\* If the document is not clear, the original copy will be requested. \*\***

**Families applying for an affidavit must call the school and make an appointment**

**- Once documents are scanned, they can be emailed to the following schools.**

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**- \*\* Please Put Your Child's Name In The Subject Of The Email \*\***

Clifton Ridge Middle School	<a href="mailto:crmsregistration@jones.k12.ga.us">crmsregistration@jones.k12.ga.us</a>
Dames Ferry Elementary School -	<a href="mailto:dfesregistration@jones.k12.ga.us">dfesregistration@jones.k12.ga.us</a>
Gray Elementary School	<a href="mailto:gesregistration@jones.k12.ga.us">gesregistration@jones.k12.ga.us</a>
Gray Station Middle School	<a href="mailto:gmsregistration@jones.k12.ga.us">gmsregistration@jones.k12.ga.us</a>
Jones County High School	<a href="mailto:jchsregistration@jones.k12.ga.us">jchsregistration@jones.k12.ga.us</a>
Turner Woods Elementary School	<a href="mailto:twesregistration@jones.k12.ga.us">twesregistration@jones.k12.ga.us</a>
Mattie Wells Elementary School	<a href="mailto:wesregistration@jones.k12.ga.us">wesregistration@jones.k12.ga.us</a>

**If you have any questions, please contact your child's school.**

### Dames Ferry Elementary

545 Highway 18 West  
Gray, GA 31032 Phone: 478-986-2023

### Gray Elementary School

365 Highway 18 East  
Gray, GA 31032 Phone: 478-986-6295

### Turner Woods Elementary School

144 Willie L. Fluellen Dr.  
Gray, GA 31032 Phone: (478) 986-2222

### Mattie Wells Elementary School

101 Mattie Wells Dr.  
Macon, GA 31217 Phone: (478)742-5959

### Clifton Ridge Middle School

169 Dusty Lane  
Macon, GA 31211 Phone: 478.743.5182

### Gray Station Middle School

324 GA Highway 18 East  
Gray, GA 31032 Phone: 478-986-2090

### Jones County High School

339 Railroad Street  
Gray, GA 31032 Phone: 478-986-5444  
Lisa Clements

### Jones County Pre-K Program

273 Railroad St.  
Gray, GA 31032 Phone: 478.986.5384

## Residency Affidavits

Residency Affidavits are accepted at all Jones County Schools during the school year. Affidavit filings for the coming school year will not be accepted until the filing window opens for the 2020-2021 school year. **This form was emailed out to all parents on July 6, 2020.**

### 2020-2021 - Residency Affidavit Requirements

If the family resides with a full-time resident of Jones County, the parent/guardian needs to complete an Affidavit of Residency and attach the proof of residency of the person who is the property owner with whom they reside. The Property owner needs to provide a copy of their current year property tax statement and current electrical bill statement. **Both parties must be present to sign the form in front of a notary at the school of attendance.**

### All applicants for a Residency Affidavit must provide a copy of all required documentation.

The parent/guardian residing with the **property owner** must show proof of residency to the address listed on the affidavit.

Acceptable proofs include a minimum of three (3) of the following:

- Disconnect of Utilities at previous address,
- DFCS documentation, if available
- Employer documentation (e.g. health insurance, previously issued W-2 or Form 1099, pay stub) which evidences the location of the legal residence,
- Department of Labor assistance letter identifying name and physical address.
- Car Insurance Statement with address of affidavit filing
- Bank Statement with address of affidavit filing
- Three (3) significant pieces of mail (equivalent to one (1) proof of residence)

### ALL AFFIDAVITS ARE SUBJECT TO REVIEW OR REVOCATION. ALL AFFIDAVITS ARE SUBJECT TO HOME VISITS FOR RESIDENCY VERIFICATION.

Under filing of a residency affidavit, the school system's procedures and guidelines include:

- Residency Affidavits are valid for the active school year the affidavit is filed in.
- **All affidavits expire at the close of the school year of issuance.**
- Partial or incomplete applications will not be accepted.
- Referral to the family to the Department of Family and Children Services under the guidelines of McKinney-Vento Homeless Assistance Act for additional assistance may occur.
- Guardianship documents from court or DFCS must be provided to the school if the person registering the student is not the parent.

### **PENALTIES:**

- *Anyone providing false information may be prosecuted, held criminally liable, and punished by a fine of not more than \$1,000 or by imprisonment for not more than one, nor more than five (5) years, or both, if found guilty of false swearing pursuant to O.C.G.A. §16-10-71.*
- *Immediate dismissal from school;*
- *Per Diem fines for educational and related services accessed as a nonresident, which are based on the number of days the student attended school and the average per pupil cost to the district.*

*The school system reserves the right to request additional information or substitute required forms under special circumstances.*

JCSS-Effective 4/1/2012 – REVISED 07/07/2020